**Template Work plan**

**The work plan must not exceed 20 pages** (Arial 11pt, line pitch at least 1.15, allowed file size: 5 MB, PDF file format). Uploading of more than 20 pages is blocked by the online submission system.

The Workplan must contain

1. a description of all work packages and
2. a Gantt shart.

It is highly recommended to use templates below.

Please delete this Text box and delete or adapt all blue written text before uploading the Work plan

Work plan

Description of work packages

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **WP 1** | | **Name of WP** | | | | | | | | |
| **WP leader** | P1 | | **Start month** | | M1 | | **End month** | | | M6 |
| Partners involved | | P1 | | P2 | | P3 | | | … | |
| Person months | | 1 | | 2.5 | | 0.5 | | | … | |
| Deliverables | | D1.1 (M3) D1.2 (M6) … | | | Milestones | | | M1.1 (M3) … | | |
| **Aim of WP**  Brief description of objectives and interrelations with other WPs | | | | | | | | | | |
| **Description of Tasks**  Task 1.1: Title (Duration in month)  *Task leader and partners involved:* ***Taskleader****, partner1, partner2, …*  *Description of task*  Task 1.2: Title (Duration in month)  *Task leader and partners involved:* ***Taskleader****, partner1, partner2, …*  *Description of task*  *….* | | | | | | | | | | |
| **Deliverables**  D1.1: title (Month of deliverable, e.g. M2 = month 2 of the project)  D1.2: title (M2) | | | | | | | | | | |
| **Milestones**  M1.1: title (M3) | | | | | | | | | | |
| **Risks and mitigation of risks**  Brief description of main risks and their mitigation and plans how to adapt work plan if this risks is experienced. | | | | | | | | | | |

Gantt chart

**This is only an example of a Gantt chart.** The Gantt chart shall contain at least all work packages and tasks spread over project duration. Deliverables and milestones should be marked in any way within the Gantt chart.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **M** | **P(M)** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** | **32** | **33** | **34** | **35** | **36** |
| **WP 1** | P1(1)  P2(2.5)  P3(0.5)  P4(1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **T1.1** | P1(0.5) |  |  | M1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **T1.2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  | D1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **…** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |